

Chetek-Weyerhaeuser Area School District

Adopted: 3-24-03

Board of Education Policies

Revised: 5-06-03

Witnessed by Clerk: _____

EL-10 Communication and Counsel to the Board

With respect to providing information and counsel to the Board, the superintendent shall not fail to give the Board as much information as is necessary to allow Board members to be adequately informed.

Accordingly, the superintendent may not:

1. Fail to submit monitoring data required by the Board (*see policy B/SR-5 – Monitoring Superintendent Performance*) in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Fail to advise the Board in a timely manner of relevant trends, facts and information.
3. Fail to advise the Board of significant changes substantially affecting the district's financial condition.
4. Fail to advise the Board of changes in assumptions upon which Board policy has been established.
5. Fail to provide for the Board as many staff and external points of view and opinions as needed for fully informed Board decisions.
6. Fail to advise the Board of anticipated significant media coverage.
7. Fail to advise the Board for its consideration if, in the superintendent's opinion, the Board or individual members are not in compliance with the board's policies on *Governance Process* and *Board/Superintendent Relations*, citing the specific policy that may have been violated.
8. Present information in unnecessarily complex or lengthy form.
9. Fail to provide a mechanism for official Board, officer or committee communications.
10. Fail to work with the Board as a whole on Board policy issues except when:
 - a. Fulfilling requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive.
 - b. Working with officers or committees duly charged by the Board.
 - c. Communicating with the president.
11. Fail to report in a timely manner any actual or anticipated noncompliance with any Board *Results* or *Executive Limitations* policy.

12. Fail to supply for the consent agenda all items delegated to the superintendent that are required by law or contract to be Board-approved, along with the minimum amount of supporting data necessary to keep the Board informed.
13. Fail to establish Administrative Regulations that are in compliance with Board policies and state and federal law. All additions, deletions or corrections to this manual must be communicated to the Board.
14. Fail to ensure that the Board shall make the final selection when naming a facility.
15. Fail to ensure that Board approval is secured prior to closing facilities.
16. Fail to ensure that Board approval is secured prior to implementing any enrollment management plan.

Monitoring Method: Internal Report

Monitoring Frequency: Quarterly